

Questions To Think About When Devising A Career Plan

What do I need to do?

- This Year
- Next Year
- Future Years

Where can I go to?

What can I study?

What jobs will this enable me to have?

What skills, qualities, interests do I have now? Which do I need to work on?

How can I get good references?

How can I submit good applications and CVS?

How can I improve my interviewing techniques?

How am I going to use social media to help me get to where I want to be?

How am I going to use employment trends and openings to find a job?

What steps do I need to start to take now to be where I want to be in 5 years time?

How am I going to break down what I have to do into small manageable steps?



The Pilgrim School Careers Fair For Sleaford and Boston Students

Boston Base

Monday 5th March 2018

9.45 - 1.00



What Is The Careers Fair For?

A Careers Fair is a great opportunity for you to meet representatives from colleges, apprenticeships, traineeships, voluntary programmes and work places in your local area. Representatives will give you information about what you can apply for, what it is like in their organization and what support there is available to help you get there. You can ask your own questions to find out what courses, training and apprenticeships in different sectors can lead to. It is important to find out as much information as possible about what is out there. Even if you think you know exactly what you want to do when you are 16 it is useful to find out about other opportunities so that you have back up plans and a wide range of information to help you make choices and decisions at this important time in your life.

Last year we held our second Careers Fair. Here are some of the things students said about it:

I had not thought about all the different jobs people did in a supermarket until I talked to the lady from Tesco's who was there.

I was nervous at first but everyone was so friendly and helpful I did not get too anxious. The lady vicar made me laugh.

I found out a lot about my local college and how I could get support and help there.

I managed to find out about an apprenticeship I could apply for. I talked to someone from The NHS and Environment Construction

It made me realise that volunteering for a project would give me good experience and help me become a teacher

I liked talking to the lady about the jobs I would do as a young person in a hair salon.

I found out about a lot of different courses and then it helped me choose the one I wanted

Next Steps

- **Talk to parents and carers about information you have found out today and about what you would like to do when you leave The Pilgrim School**
- **If you are still unsure about what you want to do ask teachers and RSOs to help you research further**
- **Ask teachers and RSOs to help you make applications - always have a few back-up plans**
- **Find out more about chosen or possible career plans and pathways**
- **Research advice, skills checks and hundreds of job profiles at The Careers Service Website www.careersservice.direct.gov.uk**
- **Produce your own Career Plan for what you need to do**

Careers Service Workshop Notes

What I Learnt About Current And Future Market Trends In The Job Market

What Will Happen At The Careers Fair

In response to student feedback from our previous two fairs we have this year decided to trial having two smaller fairs with just your own local colleges, apprenticeship providers and volunteer sector representatives attending. Also new to this year we have some great workshops being run for you to participate in.

The first workshop will be about using social media to manage a career profile and how social media can both hinder and aid you in getting a job. The second workshop is about exploring the local and national job markets and identifying what changes and trends in employment are expected for the next decade. This will help you think about where and what sort of jobs will be most available for you to apply for.

Two Governors with experience in interviewing and recruiting people for a wide range of jobs have volunteered to run short small group sessions discussing skills and qualities they look out for when looking to employ young people in their first jobs or for volunteering work.

If you are a student at Sleaford you will arrive at Sleaford as usual and then travel with staff you know from your own base to the Boston base. Staff will be happy to stay with you and help you ask questions and record the information you want.

During the first part of the morning representatives from colleges and organisations will be sitting at tables and may have power points, brochures, freebies and information about their organisation. You can talk to them individually, in small groups with your friends or with a member of staff. It is a good idea to think about some of the people you want to speak to and the sort of questions you might want to ask before you go. During this session the Governors will also be running their employability groups.

After a short break you will be divided into two groups so that you can participate in both workshops. Each of these workshops should last for approximately an hour.

Time-Table For Morning

9.45 - 10.45 Talk to representatives from colleges, apprenticeships, voluntary sector and make notes, participate in small group sessions identifying good employability and interview skills

10.45 - 11.00 Break and light refreshments

11.00 - 12.00 Workshop 1

12.00 - 1.00 Workshop 2

1.00 Students leave for Sleaford base

Representatives Attending The Careers Fair

(at the time of publication)

Colleges

boston:college 



Careers Service Workshop Notes

What I Learnt About Using Social Media And Keeping A Career Profile

Small Group Workshop Notes

What I Learnt About Being Interviewed or Considered For A Job

Extra **Interesting** Information **You Can Find Out From** Representatives

Sara Revel from Boston College will provide information on wide range of courses at Boston College and extra social and emotional support that is available.

Jay Dimpleby or Dan Wilkins will provide information on extra support and experience of attending a small vocational training college

Jill Lineham will provide information on apprenticeships in the local area

Sam Hall will provide information on Peterborough Regional College and running a self hairdressing business

Diane Addy from The WSP Group will talk about careers in environmental construction and also volunteering with The Guides

Laura Beth Blackwell works for Experian and can provide information about careers in IT across the sector and encouraging women into science and engineering

Olivia Deslandes is an ex Pilgrim Student who will talk about what it is actually like during your first year at college studying sport

Guy Garrett will provide information about different aspects of work in The Music Industry

Julie Bembridge will provide information on good recruitment skills and also about a wide range of careers in The NHS

Sue Morrison will provide information on good recruitment skills and also about careers in special education

Information Finding At The Careers Fair

Make best use of your time at the careers fair to explore opportunities and support that is available for you when you leave The Pilgrim School and go towards the world of work. You will, hopefully spend many years working so it is important to explore different routes, pathways and opportunities and choose a job that is appropriate and enjoyable.

Talk to parents, carers, RSOs and teachers about what you want and need to find out about on the day.

Write down questions you want to ask or things you want to find out in this booklet on the following pages

Some of the things you may want to find out

- Range of college courses and apprenticeships offered
- Dates of open days and open evenings
- Dates of taster days
- Transport available for colleges, apprenticeships and traineeships
- Financial support offered
- Emotional support offered
- Whether you can go on a work visit
- Whether there are opportunities for work experience
- How and when to apply
- Qualifications, attributes and skills needed
- Career paths
- The value of gaining voluntary experience

Questions You Might Want To Ask

What does your college offer in the way of ?

Which courses would I be able to do? (know the subjects you are taking and the grades you are expected to achieve)

Can you tell me about some of the apprenticeships and traineeships that you offer?

How would I apply for apprenticeships or traineeships?

What would my first year as an apprentice be like?

What qualifications do I need to have?

What could this college course or apprenticeship lead to?

What made you want to do the job that you do?

What experiences or skills do you like applicants to have?

Where do I find out more?

Write some questions of your own you would like to ask?